

POWELL RIVER MAKERSPACE
MEMBER RELEASE FORM

THIS AGREEMENT made this ____ day of _____, 20____, by and between Powell River Makerspace and _____ (Member). In consideration for Member's participation in the activities of Makerspace, Member agrees to the following waiver and release:

1. Assumption of Risk. Member acknowledges the inherent risks in the use of tools, equipment, devices, and hazardous materials of any kind commonly used in electronics construction, fabrication, software design and other related activities and that Member's participation in such activities and/or use of such tools may result in injury, illness, death or damage to Member or Member's personal property. Further, such risks and dangers may be caused by Member or Guests or other Members. Finally, such injury, illness death or damage to Member or Member's personal property, may arise from foreseeable or unforeseeable causes including, without limitation, electrocution, burns, impalement, or slip and fall injuries. Member hereby fully assumes all such risks and any others which arise because of Member's association with Makerspace.

2. Release of Liability. Member releases Makerspace, its officers, agents, board members and assigns from any liability whatsoever arising out of any damage, loss or injury to Member or Member's property while participating in any activity on the premises of Makerspace and/or using any equipment owned by Makerspace or another member or guest of Makerspace regardless of whether such loss or injury is as a result of negligence of Makerspace or its members, guests, agents and assigns, or is a result of some other cause.

3. Covenant Not to Sue. Member agrees that Member will not, under any circumstances, initiate any legal action against Makerspace, its members, guests, agents and assigns, nor will Member assist in the prosecution of any such legal action filed by another, arising out of an injury to the person or property of Member while participating in the activities contemplated by membership in Makerspace. This covenant extends to include the heirs, executors, administrators or assigns of Member.

4. Third Party Indemnification. Member indemnifies, saves and holds harmless Makerspace, its members, agents and assigns from any and all losses, claims, actions or proceedings of every kind and character which may be initiated by any other persons or organizations and which arise directly or indirectly from the actions of Member while engaged in the activities contemplated by membership in Makerspace. Member hereby acknowledges that Member has carefully read all of the above provisions, fully understands same, and voluntarily signs this document as a condition of membership in Makerspace.

Member

Printed Name	Signature	Date
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Makerspace Staff

Printed Name	Signature	Date
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POWELL RIVER MAKERSPACE
MEMBER AGREEMENT

THIS AGREEMENT made this ____ day of _____, 20____, by and between Powell River Makerspace and _____ (Member). In consideration for Member's participation in the activities of Makerspace, Member agrees to the following:

Makerspace strives to provide a safe, productive and fun work environment for its members. In light of this mission, we ask you to adhere to the following policies and procedures for working in our facility. Failure to obey these policies and procedures make our facilities dangerous or unwelcoming to others, and such actions on your part may result in your membership being terminated without notice. Please take them seriously.

We reserve the right to change these policies and procedures as needed and with sufficient notice to members.

1. Behavioral Guidelines. Member agrees to not abuse other members, guests or the public in any way; verbally, physically, online or otherwise. Makerspace has a zero tolerance policy for such offences and will immediately expel members and take legal action if necessary. Expelled members will not receive a refund of dues. No discrimination of any form will be tolerated including, but not limited to, age, gender, race, political affinity, religion, sexuality, or class. An overly negative attitude is detrimental to our community and thus will not be tolerated.

2. Guests. Guest are allowed to visit but with frequent access need their own membership determined by Makerspace leadership. Guests cannot use any equipment that requires training. Member is wholly responsible for any guests they bring into space.

3. Safety. Member must always wear proper safety equipment in any zones or situation where grinding, screwing, sawing or other activities where tools are operated that could cause eye, ear, or other bodily injury occur. Member must abide by any safety signs on equipment or elsewhere in the facility. Closed toe shoes are required in the facility at all times.

- A. **Shared Safety.** In a shared and open facility like ours, it is possible for less experienced members to operate equipment dangerously without knowing it. Please stay on the lookout for unsafe behavior, and approach and offer feedback to fellow members if you believe they are working unsafely. Please notify staff immediately if you believe any piece of equipment or infrastructure to be unsafe.
- B. **Individual Safety.** Obey all posted signs and literature pertaining to safe use of our facilities. These include but are not limited to: signs regarding appropriate shop clothing and protective gear, techniques for safe equipment use, material-specific precautions for equipment, and machine tool lockouts. Do not use equipment you are not comfortable with or trained to use.

5. Cleaning and Lockup. All members are responsible for cleaning up after themselves including properly storing projects. When leaving for the day, members must lockup the space while following the lockup checklist available by the front door. This includes locking doors and windows, turning off lights, power and taking out any full or odorous garbage. Members must lockup the facility if they are the last person present and follow our lockup procedures (see LOCKUP PROCEDURES document). If improper lockup occurs, the member is responsible for any damages, losses or theft that occurs.

6. Loans. All items left at Makerspace become the property of Makerspace, unless:

- They are in designated member storage areas, or
- The item has been explicitly loaned and recorded in our inventory (see LOAN FORM), or
- If your membership expires or is cancelled for any reason, the contents of your storage areas become the property of Makerspace after 30 days.

7. Students. During class and lab time students have access only to the areas they are enrolled in. Student materials will be stored in designated areas, and may only be stored during the duration of the class. All materials that remain in Makerspace after the class has ended become property of Makerspace.

8. Payment. Payment must be made using Makerspace's online recurring payment service. Memberships can be put on hiatus and revived at a later month but this must be communicated in writing with Makerspace staff. Volunteer compensated memberships must be arranged in writing with Makerspace staff and approved by the Makerspace Board of Directors in writing.

9. Tolerance of Feedback. Please be open to constructive feedback from fellow members, especially as it pertains to safe use of our equipment and disrespectful communication or behavior.

10. Courtesy of Shared Spaces. Keep noise levels to a respectful minimum for the comfort and enjoyment of those in the immediate area. No loud music, tool use or other noise will be permitted in the open work areas without the explicit permission of the members around you. No fumes or flames are permitted in unventilated areas. Restore the shared spaces to their previous state or cleaner than when you found them. Please respect and do not interrupt any official Makerspace activities or classes in the shared spaces.

11. Tool Loaning and Material Usage Policy. No tools, equipment or property are on loan to members and may not be taken off premises without the express consent of the Executive Director or management. Members may use materials clearly marked as free to use with the following limitations:

- You must make sure they are using materials available to members and not materials belonging to other members,
- You are requested to replace used materials when possible,
- If you need to use a majority of our available materials, you are expected to replace what you use,
- Members who use abuse this policy will lose their membership

12. "Headphone" Policy. Makerspace is a shared facility and some members do not want to be disturbed while working. To facilitate this, please do not bother members who are wearing headphones or who are obviously in the middle of their work. Please ask members if you can talk with them before entering into a conversation to make sure that they are ready and willing to talk.

Member Agreement

Member

Printed Name

Signature

Date

Makerspace Staff

Printed Name

Signature

Date